

**2014 Administrative Rule
Proposed Rule and SONAR Form**

Revisor's ID Number: RD4224

Submitting Agency: Employment and Economic Development Date: April 1, 2014

Rule Contact: Natasha Lemler and Chuk Hamilton

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Title: (Short descriptive title)	Services for the Blind Administrative Rule
Chapter number(s):	3325
Comments received during Request for Comments:	One letter was received that suggested changes unrelated to the rule. The agency declined inclusion.
Statement of Need and Reasonableness (SONAR) Executive Summary:	<p>SSB amended Chapter 3325 in 2011. Since the promulgation of that rule, several items were discovered that needed to be revised or included. These items are categorized into three key areas:</p> <ol style="list-style-type: none">1. Clarify terms and processes. For example, more clearly outlining when a certified letter needs to be mailed to an individual. Current rule appears to indicate that a certified letter is only sent to those eligible individuals whose record of services is being closed who have an individualized plan for employment. SSB's intent is to provide a certified letter to all individuals whose record of services is being closed for reasons other than successful closure or death.2. Correct oversights. For example, including the term "fees" in addition to tuition and materials required for training at an institution of higher learning. Fees are a standard charge included with tuition at an institution of higher learning3. Add policy to the rule. For example, defining the requirements of assistive technology trainers. Other types of trainers, including rehabilitation teachers and orientation and mobility instructors, are currently defined. As SSB frequently contracts with assistive technology trainers, it is important to include those requirements. This policy has been in effect for several years and known by staff and providers but needs to be committed to rule.
Supporters, opponents, and possible controversies:	The rule amendments are expected to be supported by the groups represented by members of the advisory committee. It is always possible that issues could arise from other parties.

List significant changes from preliminary proposal:	<p>The preliminary proposal categorized the changes into four key areas: conform state rule parts to federal laws and regulations, clarify terms and processes, correct oversights, and add policy. "Conforming state rule parts" was consolidated under "correct oversights."</p> <p>There were no significant changes from the preliminary proposal.</p>
Other:	

**Fiscal
Impact:**

☐

Yes

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No

If the Fiscal Impact determination has changed, please explain above.

AGENCY: Attach draft rules and SONAR.

K. Clark Sieben

Commissioner's Signature

4/2/2014

Date

THIS SECTION TO BE COMPLETED BY THE GOVERNOR'S OFFICE

I have reviewed the above information and have approved this administrative rule. The respective Agency may formally publish a Notice of Intent to Adopt Proposed Rules.

Governor's Policy Advisor

Date